



Riverside Cemetery Committee

Agenda

Thursday, October 20, 2016

10:00 a.m.

Town Hall – William H. Jordan Conference Room

Welcome

Roll Call

Public Comments

Approval of Minutes – September 15, 2016

Request to Purchase Lots

Mary Elizabeth Whyte-Mattil

Next Meeting

Adjournment

Public Participation at Meetings

Persons wishing to address topics on the agenda may do so following introduction of the item by the chairman and prior to Trustee discussion. Any person wishing to address the Committee shall signify by raising their hand. When recognized by the chairman the speaker shall give his or her name and/or affiliation. Comments shall be limited to three minutes per person. The time may be extended by a majority vote of the Committee members present.

Persons wishing to address topics not on the agenda may do so following the roll call and review of the agenda by the chairman. The chairman shall ask if there are any members of the public who wish to speak. Any person wishing to address the Committee shall give his or her name and/or affiliation. Comments shall be limited to three minutes per person. The time may be extended by a majority vote of the Committee members present.

In the event there is a topic of interest to many persons or if the Committee wishes to solicit public comment on a particular issue a separate meeting or public forum may be scheduled. Rules of the meeting or forum will be discussed by the Committee and published prior to the meeting or forum.

Decorum

Persons present shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Expressions of approval or disapproval may be intimidating to others who wish to speak.



**Riverside Cemetery Committee
DRAFT Minutes
Thursday, September 15, 2016
10:00 a.m.**

Town Hall – William H. Jordan Conference Room

Welcome

Roll Call

Jessie Timberlake, Chairman
Gerald Sherry

Jamie Garvin, Town Council Liaison
David Jones, Cemetery Assistant
Debra Lane, Town Clerk

Absent – Sharon Smarc

Public Comments

No members of the public were present.

Approval of Minutes – August 18, 2016

Moved by Gerald Sherry and Seconded by Jessie Timberlake to approve the minutes of the meeting held on August 18, 2016 as written.
(2 yes) (0 no)

Request to Purchase Lots

P. Michael Giftos (2 lots) – Former Resident

Moved by Jessie Timberlake and Seconded by Gerald Sherry to approve the request of P. Michael Giftos to purchase two lots in Riverside Memorial Cemetery based on previous long-term residency, current family ties to Cape Elizabeth and family buried in the cemetery.
(2 yes) (0 no)

Buy Back Request

John Burns Section NE Lot ##5, 6, 7

**Page 2 Riverside Cemetery Committee Minutes
September 15, 2016**

Moved by Jessie Timberlake and Seconded by Gerald Sherry to approve the buy back request from John Burns for Section NE Lot ##5, 6, 7 provided that Mr. Burns states in writing that he was unable to locate the original deed and that burial rights have not been assigned to anyone else.

(2 yes) (0 no)

Update of Lot Sales

Cemetery Assistant David Jones provided an update of lot sales and remaining lots in inventory. David reported the sales for this year to date; 21 full-size and 7 cremation lots. Remaining lots to sell; 330 full-size and 211 cremation.

Provisions of the New Boards and Committees Ordinance

The committee was provided a copy of the new board and committee ordinance.

The committee will discuss its goals to present to the town council.

The budget for fiscal year 2018 will be submitted in February 2017 and is prepared by the public works director in consult with the town clerk based on the needs of maintaining the cemetery.

The year end report will be prepared by the town clerk with review of the committee.

In the next couple of meetings the committee will discuss its goals for submission to the town council.

Next Meeting

The next meeting will be held on October 20, 10:00 a.m. Jordan Conference Room at Town Hall.

Adjournment

Moved by Gerald Sherry and Seconded by Jessie Timberlake to adjourn the meeting at 10:33 a.m.

(2 yes) (0 no)

Respectfully Submitted,

Debra M. Lane, Town Clerk



Debra Lane <debra.lane@capeelizabeth.org>

Purchase of a full sized Cemetary plot at Riverside Cemetary

1 message

whytemt@aol.com <whytemt@aol.com>

Mon, Oct 17, 2016 at 4:19 PM

To: Debra.lane@capeelizabeth.org

Greetings Debra,

As per our phone conversation, on October 17, 2016, I am asking to purchase a full size lot at Riverside Cemetery, on Spurwink Ave., in Cape Elizabeth, for myself, Mary Elizabeth Whyte Mattil, and my husband, William Herbert Mattil.

I believe I meet the criteria needed to purchase a plot, having resided at 325 Fowler Rd, with my first husband, Timothy John Whyte from 1963 to 1966, and then at 33 Reef Rd, Shore Acres, from 1969 to 1979.

My first husband's parents, William and Dorothy Whyte, along with my first husband Timothy John Whyte are all interned at Riverside, and my husband William and I would like to be buried there as well.

While living in Cape Elizabeth, I was involved in many community activities, including garden club, and playing for special events at the historic Spurwink church. 3 of my children attended schools in Cape Elizabeth. Our family has a history in the community, including ownership of an old Victorian cottage situated on the Robinson Estate, which was won in a poker game from Mr Robinson, in the early 1900's by my first husband's great grandfather, on his mother's side!

Please consider my request, and let me know of the committee's decision in a timely manner. If questions arise, please don't hesitate to call me at 321-327-4578, or by email@ whytemt@aol.com.

Thank you for your attention to this matter,

Mary Elizabeth Whyte-Mattil

Sent from my iPad